

MINUTES
LCWSD BOARD OF DIRECTORS MEETING
NOVEMBER 19, 2019

PRESENT: Directors Marc Liechti, Howard Cicon, Todd Fleming, and Roxanne Wadman and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

ABSENT: Jim Heim

Director Liechti called the meeting to order at 2:00 p.m.

AGENDA: Agenda was amended to include Control Panel under New Business. A motion was made by Director Wadman to accept the agenda as amended. Director Fleming seconded, and motion carried.

VISITORS: None

APPROVAL OF MINUTES: The Minutes of the October 15, 2019 Board Meeting were reviewed. A motion was made by Director Cicon to accept these Minutes. Director Wadman seconded, and motion carried.

FINANCIAL REPORT: The financial reports were presented by the General Manager. A motion was made by Director Fleming to approve the financial report. Director Cicon seconded, and motion carried.

BILL APPROVAL: Accounts payable for October 2019 were reviewed and expenses of note discussed.

The Capital One credit card statement for October 2019 was also reviewed.

A motion was made by Director Wadman to approve the bills. Director Cicon seconded, and motion carried.

DELINQUENT REPORT: Progress continues in collecting payment from delinquent accounts.

OLD BUSINESS:

Treatment Site - PER – Jackola Engineering has been working on the Preliminary Engineering Report (PER) update and was requested to revisit the capacity of the storage cells as this was the limiting factor in the remaining system capacity. Their analyses, submitted in memo form, showed an equivalent dwelling unit (EDU) capacity of approximately 437 EDU, an increase of 32 EDUs.

A motion was made by Director Cicon to submit the draft PER and EDU analysis memo to DEQ and SRF for review. Director Wadman seconded, and motion carried.

90-Acre Farm Lease – The lease on the 90-acre farmland has expired. Two (2) bids were received. The winning bid came from Brosten Farms for a 3-year lease. They are also interested in a 10-year lease if a pivot is provided.

PROJECT UPDATE:

None

NEW BUSINESS:

Arc Map - a GPS (Trimble) system is currently used to enter GIS data of our systems on the ARC Map. The Trimble computer is over 10 years old and needs to be updated. As this is a somewhat cumbersome and outdated system, new GPS/GIS technology was discussed.

A motion was made by Director Cicon to upgrade the ARC Map with current GPS/GIS technology. Director Wadman seconded, and motion carried.

Pretreatment (grease) Standards Update – The LCWSD Service Standards will be updated to include our pretreatment requirements.

Control Panel – a new control panel for Lift Station 1 was identified as a preventative maintenance item.

A motion was made by Director Wadman to purchase a new control panel for Lift Station 1 at a cost of \$7,350.00. Director Cicon seconded and motion carried.

Outside District

- None

Inside District

- None

The meeting adjourned at 3:20 pm.

Respectfully submitted,
Beth Dotson, Secretary

(NEXT MEETING DATE IS TUESDAY, DECEMBER 17, 2019)